

ST JOHN THE BAPTIST CHURCH WATERINGBURY



**REPORTS FOR THE
ANNUAL PAROCHIAL CHURCH MEETING
29th SEPTEMBER 2020**

A Message from your Churchwardens

We are pleased to provide this booklet, comprising our Annual Reports, in advance of our Annual Parochial Church Meeting on Tuesday, 29th September at 7.30pm in Wateringbury Church. However if Government guidelines regarding Covid-19 alter such that we cannot hold an actual meeting, we will consider alternative options to meet “virtually”.

Please try to read these reports ahead of the meeting as this will save considerable time at the meeting, and also allow for a more meaningful discussion to take place on any issues which warrant further attention.

If you are not planning to attend the meeting due to covid-19 but nevertheless, would like to raise a point or ask a question, please email the office email address (office@wateringburychurch.org.uk) by Friday 25th September and your point will be made available to the chair at the meeting.

The reports contained in this booklet refer to the year to April 2020, and were mostly written before lockdown occurred.

The coming year holds many uncertainties, but one thing we feel certain about is the commitment of us all to continue to ensure that Wateringbury Church thrives and grows. We are so grateful for the contributions made by every one of our church family. Let us continue to pray for one another as we serve God together.

Peter Bond & Liz Gummer
Churchwardens

Parish Church of St John the Baptist, Wateringbury
Annual Parochial Church Meeting
to be held on Tuesday, 29th September 2020

AGENDA

Annual Vestry Meeting

- 1 Prayers
- 2 Presentation of Notice convening the meeting
- 3 Minutes of the Vestry Meeting of Wednesday, 24th April 2019
- 4 Election of Churchwardens

Annual Parochial Church Meeting

- 1 Presentation of Notice convening the meeting
- 2 Apologies for Absence
- 3 Minutes of the Annual Meeting of Wednesday, 24th April 2019
- 4 Submission of Electoral Roll

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Worship and Mission Committee

Pastoral Committee

Deanery Synod

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Wateringbury School

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- 6 Audited Accounts for the financial year ended 31st December 2019
- 7 Elections to Deanery Synod
- 8 Elections to Parochial Church Council
- 10 Any other business
- 11 Date of 1st PCC Meeting

Parish Church of St John the Baptist, Wateringbury

Minutes of the Vestry Meeting of the Parish of St John the Baptist held in the Church on Wednesday, 24th April 2019

1. PRAYERS

The Meeting opened with prayers.

WELCOME

Rev Nick Williams welcomed all to the meeting and thanked them for coming.

2. PRESENTATION OF NOTICE CONVENING THE MEETING

Nick confirmed that the appropriate notice had been posted outside the church at the correct time. He reminded everyone that anyone can vote at the Vestry Meeting, but only those on the electoral roll or who live in the parish can vote for the APCM.

3. MINUTES OF THE VESTRY MEETING OF 26 April 2018

The minutes of the previous meeting were taken as an accurate record, and were proposed for acceptance by Jan Pursey, seconded by Kate Millar, and all were in favour. They were signed by Nick Williams.

4. ELECTION OF CHURCHWARDENS

Written nomination forms for the office of Churchwarden had been received as follows:-

Peter Bond proposed by Barry Fisher, seconded by Val Pattinson.

Liz Gummer proposed by Gillian Sessions, seconded by Colin Craig.

Nick explained as they were eligible for election and had consented to stand, and there were no other candidates, there was no need for an election and so Peter Bond and Liz Gummer were duly re-elected as Churchwardens.

The Vestry meeting was then closed.

**Minutes of the Annual Parochial Church Meeting
for the Parish of St John the Baptist, Watlington
held in the Church on Wednesday, 24th April 2019**

1. PRESENTATION OF NOTICE CONVENING THE MEETING

Rev Nick Williams opened the meeting by welcoming everyone and thanking them for attending the meeting. He confirmed that the appropriate notice had been posted outside the church.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Ted and Jane Bates, Eddie Scarlin, Alice Dunstall, Tiffany Allen, Colin Craig and Becky Bowie.

3. MINUTES OF THE ANNUAL MEETING OF 26 April 2018

The minutes of the previous meeting had been checked by the PCC and issues arising had been addressed by the PCC over the year. The minutes were taken as an accurate record and proposed for acceptance by Peter Bond, seconded by Liz Gummer and all were in favour. They were signed by Nick Williams.

4. SUBMISSION OF ELECTORAL ROLL

Hilary Fisher provided a report on the Electoral Roll. A new electoral roll has been prepared this year and there are 78 persons on the roll. Last year the roll was 86. There were the following changes – eight new members have joined, 11 members have not returned their forms, two are deceased and three moved away. Nick thanked Hilary for all her work with the Electoral Roll.

5. ANNUAL REPORTS

Nick introduced the annual reports and offered to read the reports but it was agreed that this was not necessary other than the Messy Church report which is missing from the pack.

Nick introduced the Church Wardens' report and invited any questions. There were none but Barry Fisher spoke on behalf of everyone when he said how much we value all that the Wardens do week by week to make sure everything happens. A formal vote of thanks was proposed by Barry Fisher and seconded by Jan Pursey. Nick added his thanks and noted that the Wardens were so easy to work with.

Nick formally thanked the Pastoral Committee particularly Edna Craig for their pastoral work with baptisms and funerals and this has been a great help to him.

Regarding the Deanery Synod, Barry reported that the Bishop has signed the proposal and this is now with the Church Commissioners. No further updates are available due to key people being on annual leave. Liz Gummer added that the Church Commissioners may approach us around mid-May to discuss the proposed changes. Nick has heard from the Archdeacon and it is believed that the move may be completed around July.

Nick thanked Jan Pursey for running the Prayer Chain and he gets her emails. He can commend it and its effects.

Ruth Dunn read her report for Messy Church as it had been omitted from the APCM report pack. Thanks were given to Ruth for leading Messy Church which has proven very successful.

Turning to DBS checks Debbie Bond confirmed they have all been done. Nick thanked Debbie for all the training she carried out with good humour and an invasion of her house on occasions.

6. PRESENTATION OF AUDITED ACCOUNTS FOR THE FINANCIAL YEAR ENDED 31ST DECEMBER 2018

The Treasurer Richard Dunn was asked to present his report. Richard explained that the 2018 accounts include completion of the re-shingling of the spire. He said special thanks was due to Liz Gummer as Chair of the Buildings Committee and confirmed all the bills except the 2.5% retention amount has been paid.

Income marginally exceeded expenditure due to reduced benefice expenses and Mike Pursey's memorial fund. There was also increased amounts from fundraising and special thanks go to Jan Pursey for her work with the Plant Sale and the Christmas Fair. The PCC hopes to improve audio visual equipment within the church this year.

Thanks are also due to Peter Mitchell our auditor for examining this year's accounts. Unfortunately he is now standing down and a new independent auditor will be required and the PCC will be asked to sort this out.

Suzanne Rowlinson asked about the increased insurance costs in 2018 versus 2017 and Richard explained that in last year's accounts the figure was for ten months whereas this year it is for the full 12 months plus a correction for an underpayment in 2017. Suzanne also enquired about an amount of money that was believed to be ring fenced for accommodation for youth in the church. Richard confirmed that the money was still ring fenced for a possible cabin in the churchyard but due to the low numbers currently in Sundays Cool it was on hold.

6a. APPROVAL OF FISCAL REPORT AND ELECTION OF INDEPENDENT EXAMINER

Peter Mitchell is not willing to continue as auditor and so this has been delegated to the PCC to resolve.

7. ELECTIONS TO DEANERY SYNOD

Nick explained that there were no elections to the Deanery Synod this year as the current reps - Alastair Byron and Barry Fisher are in the final year of a three year cycle and full elections will be held next year.

8. ELECTIONS TO PAROCHIAL CHURCH COUNCIL

PCC members are elected for a three year term and Nick explained the process of re-elections. Bob Bowie and Kate Millar had stood down but there were completed nomination forms for both of them to stand again.

Bob Bowie nominated by Sheena Stewart, seconded by Gordon Self
Kate Millar nominated by Gordon Self, seconded by Sheena Stewart

As there are four vacancies Nick declared they were re-elected and two of the roles were filled. The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

9. ELECTIONS OF SIDESPERSONS

Nick read out the list of sidespeople's names and noted that all were fit and proper persons to be sidespeople in this church. There were no objections.

Nominations for Sidespeople were as follows:-

Mrs Jane Bates, Percy Billinge, Mrs Debbie Bond, Mrs Kate Millar, Mrs Cathy Miller, Mrs Mandy Mitchelmore, Mrs Jan Pursey, Eddie Scarlin, Mrs Joy Searle, Gordon Self, Mrs Gillian Sessions, Mrs Sheena Stewart, Mrs Dawn Underwood, Mrs Maria White, Mrs Clara Wilson-Green.

These names were accepted. These nominations for the sidespeople were proposed by Liz Gummer, seconded by Peter Bond, and all were in favour.

11. ANY OTHER BUSINESS

Thanks were given to Richard Dunn for all his hard work as treasurer.

Alastair Byron gave thanks to Hilary Cayzer who is standing down from Holy Dusters after 40 years. She has been asking for additional members to join the cleaning rota in the newsletter without success and this has now been referred to the PCC for suggestions. The vote of thanks was proposed by Alastair Byron and seconded by Richard Dunn.

12. DATE OF 1st PCC MEETING

The first PCC meeting of the new parochial year will be on Tuesday 14 May 2019.

ANNUAL REPORTS 2020 APCM

Churchwardens

The past year has been one of change insofar as our time in the Benefice of East Malling, Wateringbury and Teston has come to an end, and we are now getting to know our new Benefice partners in Mereworth and West Peckham. At the time of writing our Parish Profile is virtually complete, and by the time of our APCM, the vacancy will be advertised, and hopefully attracting the person God wants to lead us over the coming years. Thank you to all those involved as the “profile group”.

Looking back, we acknowledge with thanks all that Rev’d Nick Williams did for us, and contributed to our church in so many ways over his time at Wateringbury and we pray for his continued ministry in East Malling and Larkfield, and also for his family.

We have been truly blessed by visiting clergy, in particular Canon Liz Walker, Rev’d Jim Brown, and Canon Derek Carpenter – it has been a joy to welcome them regularly to lead our eucharist services. One thing that does not change, however, is the wonderful work of our lay ministers without whom we could not function as the welcoming, warm and enthusiastic church family we are.

Thank you to Barry, Pauline, Becky, Ruth and Kate and all the team who enable us to run our Family, Morning Praise and Matins services. It is lovely to have Alastair Byron in a slightly different role in leading intercessions and reading for us during regular services. We are blessed with a great team who run our Sundays Cool and Secondary Division activities. This work is vital to the passing on of our faith and the future of the church.

Congratulations and thanks for Ruth and her team for the growth and success of Messy Church, now a well established part of our church life. It is very encouraging to see so many families regularly coming together, and also to see some of our own young people involved in assisting with this. Particular thanks should go to Luka and Isaak Wilson-Green.

Thanks are also due to Lisa Glasscote for her continuing work with WATCH Club.

The musical contribution made by our choir, led by Barry, and organists, Hilary and Luka, is fundamental to our worship, and we are enormously grateful. We are aware that the bell ringers are facing a real challenge in terms of numbers, but we really appreciate the contribution they make to our services.

So many folk contribute in so many ways to our regular Sunday services – those who are visible as readers, intercessors, chalice assistants, servers, sound system operators and sidespeople, and those whose efforts are more behind the scenes – flower arrangers, church cleaners, those who prepare and serve refreshments after services. Thank you also to our faithful Vergers, Gillian and Jan, who prepare our church for all the services big or small. But special thanks should go to Ted Bates who is stepping down from leading intercessions this year. We will miss his inimitable style, and unique take on events. Thank you, Ted for your invaluable contribution.

Once again, thank you to the team who faithfully produce our weekly newsletter – currently Christine and Alastair, assisted by Eddie – and to Denise for arranging the printed copies which magically appear in the church each week. We reluctantly said goodbye to Sandra Corby as our Benefice Administrator during the year, and we are hugely grateful to her for her hard work over the years. We were then fortunate to have the expertise of Jenifa Muscat as a shared “cluster” administrator until her recent

departure for pastures new. Thank you, Jenifa, for juggling the admin of 6 different churches, and we wish her well in her new post.

Thank you to those who maintain our website and Facebook page, especially Bob Bowie and Alice Dunstall.

Well done, and thank you, to Ros for once again running the Traidcraft stall throughout the year, and for involving our young people in this important enterprise. And huge thanks to all those who have run special events, such as the Lent lunches. It is a testament to the commitment and love for our church that even during our interregnum we still manage to run these events.

Outstanding amongst these must be the Craft and Coffee mornings which have become so much a part of our church life. Thank you so much, Gillian and Pauline, and everyone else who supports these social mornings.

Equally well done, and thank you to Jan Pursey for her wonderful organisational skills and plain hard work in putting on our annual Plant Sale and Christmas Bazaar. These are major fund raising events for the church, and we would be poorer in every sense without them.

Thank you to Edna, for her quiet and faithful contribution to our church life in so many ways – baptism visiting and preparation, and assisting with Messy Church to mention but two.

Thanks also should go to Alastair for his initiative in setting up our new Bible Book Club, which has certainly got off to a good start, and which we hope will continue to flourish.

Thank you hardly seems adequate for the hours that Richard put into the Treasurer's task, quietly behind the scenes, but "thank you" Richard all the same. Suzanne Rowlinson stepped down as Benefice Treasurer when we parted company with East Malling and Teston, and we acknowledge her huge contribution with grateful thanks. We are fortunate to have an excellent and enthusiastic PCC, and we would like to thank all the members, as well as those serving on committees, and especially Sheena as PCC Secretary.

Thank you also to everyone who has contributed in any way to the maintenance, care and upkeep of our much loved village church. We would especially like to thank all those who come and assist at our bi-annual work parties in and outside the church building. Thank you to the Watlingbury Cubs and their leaders for maintaining the 'grave gardens'. This year we hope to involve some of the uniformed organisations on a more regular basis with some of these tasks, and we are grateful for their willingness to be involved.

With so many people active in our church, it is always a concern that we may forget to thank someone, and if we have done so, deepest apologies. But it is testament to the love and commitment of so many church family members that we find ourselves with this potential problem.

Once again, thank you all for your support over the past year, and we look forward with eager anticipation to the plans God has for us in the coming year.

God Bless

Peter Bond and Liz Gummer

PCC

Wateringbury PCC numbers 12 this year including ex-officio members, one co-opted member and the appointed treasurer. At our meetings we have covered many important areas of church life such as:

Deanery Mission and Ministry Plan
New benefice of Mereworth, West Peckham and Wateringbury
Parish profile and recruitment of a new incumbent
New diocese funding arrangements
Church finances and budget
Fund raising events
Proposed communications and audio visual upgrades
Organ loft handrail and proposed handrail for footpath

During the year Alice Dunstall was co-opted onto the PCC and Bob Bowie stood down.

The year has been dominated by the changes in benefice with our move from East Malling, Wateringbury and Teston to Mereworth, Wateringbury and West Peckham which changed on 1 August 2019. Revd Pat Dickin who had been the priest in charge moved to Gillingham very shortly after the new benefice was set up and so the new benefice went into an interregnum.

Sheena Stewart
PCC Secretary

Worship and Mission Committee

The Group's membership comprises the authorised Lay Ministers Becky Bowie, Pauline Welch, Barry Fisher, Alastair Byron and the All Age Worship team members Ruth Dunn and Kate Millar; and co-opted members Susan Levett, Ros Diment and Hilary Fisher.

The group has carried out its usual function of ensuring that arrangements are in hand for special seasons and services during the year, especially those linked to the school. Kate Millar and Betty Earl (Lay Reader at Mereworth) have led services at the school.

Following last year's Remembrance service to which the Scouts and Guides contributed, the Explorer Scouts offered to help with projects in the church and church yard. It's greatly regretted that the Corona virus nipped that initiative in the bud.

Alastair Byron established the Bible Book club in January 2020 which has continued on line.

Barry Fisher

Pastoral Committee

The pastoral team, aided by many in the church family, endeavour to show love and support for those in the village who are experiencing a variety of difficulties in their paths through life. While lay visits are much appreciated the value placed on pastoral visits by clergy cannot be emphasised enough.

We organised the distribution of harvest gifts in the village and encouraged more of the church family to help with the deliveries so that time could be spent with the recipients since many visited live alone or are struggling with illness and the problems of advancing years rather than economic need. The majority of the tins and packet foods were donated to the local Blessings Bag scheme and Maidstone Christian Care which supports homeless people. We appreciate the generous gifts from the School Harvest Celebrations held in church. We supported the organisation of the free harvest lunch for members of the Wednesday Crafters Coffee Morning Group and guests in church.

We have also organised various outreach activities:

Baptisms Members of the team helped with Baptism preparations and hope to work with Baptism families in the future.

Lent Lunches We arranged 3 Simply Soup lunches which were free with donations being invited for a different charity each week. Only one was able to take place due to the Coronavirus lock-down.

Parish Christmas Card We organised the 2019 Christmas card which detailed all Christmas Services in the new benefice and thank Rostrum village magazine distributors for circulating the cards to each house with the December magazine.

Parish Remembrance Book Joy Searle liaised with bereaved relatives and arranged for new entries in the book.

We thank the church family and visiting clergy for their practical and prayerful support of SJB's pastoral care.

Pastoral Team: Edna Craig, Pauline Welch, Trudy Bailey, Christine Byron, Joy Searle and Gillian Sessions

Deanery Synod

Until lock down the Synod continued as a forum in which parish representatives and clergy share experiences in ministry and good practice. The Joint Rochester/ Canterbury Community Engagement Adviser Keith Barry gave a useful presentation.

In accordance with the Deanery Mission and Ministry Plan the Benefice of Mereworth, Wateringbury and West Peckham was created and the Rev Nick Williams Rector of East Malling appointed additionally Priest in Charge of Larkfield. The creation of the Benefice of Barming and Teston is shortly to be confirmed.

The recent appointment of Rev Matthew Buchan (Rector of Leybourne) to a Chaplain's post in the RAF triggers a review of arrangements for a replacement appointment in accordance with the Deanery plan.

Barry Fisher

Lay Co Chairman

Malling Deanery Synod

Buildings Committee

Last year saw the completion of the re-shingling of the spire, so this year our projects have been on a somewhat smaller scale. The re-shingling works were, however, signed off during last summer and the balance of the fees paid to Caters (Roofing Contractors) Ltd, and to our Architect, Karen Butti.

Yalding Forge, in the person of Tim Dunmall, has been busy once again and provided us with the railings to the organ loft. This has not only solved a health and safety issue, but the railings themselves have been much admired.

Whilst writing this report, we are awaiting a date for the installation of the new handrail to run alongside the path from the lych gate to the church. Yalding Forge has once again been involved. The rules on Faculties are changing, such that these railings now require a List B approval from the Archdeacon, which we trust will be forthcoming when the rules change on 1st April. So by the time you attend our APCM, you may be able to admire the new railings.

The cost of these railings will, in part, be covered by the remainder of the Mike Pursey memorial fund, aided by a contribution of £100 from Wateringbury Parish Council, and an anonymous donation. Our thanks go to Jan Pursey, to the Council, and our donor.

Last year we mentioned that we were looking into the provision of audio/visual equipment in the church, and progress has been made in obtaining advice and estimates. At the time of writing this is not far enough advanced to expand further, but we do plan to seek opinions from the congregation when the time is right.

A knock-on effect of the probable installation of new A/V equipment will be the necessity to upgrade our lightning protection. This is something to be investigated as plans are made.

Once again we are indebted to Percy Billinge – this time for arranging the repair of the candelabra on the pulpit.

Maintenance of our lovely church building has continued throughout the year, and I am grateful to all the members of the Buildings Committee for their support and hard work, and as always, to Peter Bond for his valued input.

Our thanks must also go to everyone who turns up twice a year for our regular working parties, enabling extra cleaning and grounds work to be carried out. Particular mention should be made of the quiet work done throughout the year by David Merry in tending to the church grounds. It has made a huge difference, and we are truly grateful.

Our next Quinquennial Inspection is scheduled for August 2020, when we trust no major issues will be brought to light. *(Update – this has now taken place, but no report received at the time of writing)* There are one or two minor ones which are still outstanding from the previous Inspection in 2015.

Liz Gummer

Prayer Chain

Members of the Prayer Chain now number 33; sadly we lost Anne earlier this year, and another lady has left the village.

New members are always welcome! No training is needed, just a simple Faith, and belief that God will always answer our prayers, although not necessarily as we might expect Him to.

We pray for anyone for whom prayers are requested, young and old, nearing death or as yet unborn, and for anywhere in the world, not just in our village.

During 2019 there were 71 Requests for Prayers, and 24 “updates” – these being news of those for whom we prayed, usually happy news, but sadly, sometimes not.

We do know that those being prayed for are almost always very appreciative of prayers; they do find it comforting and strengthening to feel that they are being held in prayer, very often by people they do not know and may never meet. Being prayed for has been likened to “being on a cushion of love and prayer”. It really does help.

So if you wonder if it is worth asking the Prayer Chain to get to work, don't hesitate! Just ask! And, again, if you feel moved to offer your service to God by this simple act of praying for others, perhaps remember the final line in a poem by our beloved and much missed friend, Anne Ede; her poem entitled “What Can I Do?” ends with the words “ I can love – and I can pray”

Jan Pursey

Choir

The last time we sang together was Sunday 15th March before the lock down took over.

Prior to that we had (as always), enjoyed ourselves helping to lead the church's worship Sunday by Sunday urged along by the organist.

In order to give impetus to singing you need to practice and our Thursday evening sessions seem to have achieved that along with a bit of repartee between the hymns, all of which we miss.

Trudy Bailey (and husband Pete) are taking a sabbatical In Northumberland with the potential to settle there.

We all keep in touch with one another and will keep under review a return to singing in church.

Barry Fisher

Sundays Cool

Sunday School at St John the Baptist was continuing to meet twice a month prior to the lockdown during communion services. Our numbers are much smaller now that many of our members have been

confirmed and/or have moved up to Secondary Division. Nevertheless we are very lucky to retain a dedicated team of eight leaders and helpers who have provided the young people with a fantastic range of teaching and activities. We are hugely grateful for all that the team do. Of course, it has been necessary to stop Sunday school meetings during the lockdown, and we currently await further developments.

Becky Bowie

Secondary Division

Secondary Division is a Church provision for young people of secondary age during one of the non-communion services each month where age-specific discussion, prayer and worship activities take place. There are 6 adult volunteers and 9 young people. During the year we were delighted that 5 of the young people decided to make their confirmations and additional 'pre-service' sessions in the autumn terms led by the secondary division volunteers were organised. Members of the secondary division are on various church rotas assisting with music, sound, readings and cleaning. Secondary Division falls under the Sunday School Team organisation and is led by Bob Bowie and Kate Millar.

Bob Bowie

Messy Church

I aimed to bring our families who have registered for Messy Church up to 20 by the end of 2019 and we did achieve this but then promptly lost a few and as they say 'you win some, you lose some'. We do have a fair number of families who attend regularly and some more who come from time to time but on average we have between 10 and 16 children and often dads as well as mums, which is a real bonus.

Last year from May we looked at the most well-known Old Testament stories, Noah, Joseph, Joshua, Moses, David and Goliath and Jonah. We reserve the key months to celebrate Harvest, Easter and Christmas. The children tackled a challenging Nativity, which we managed to get through, just. Next time we are planning something more off-the-cuff.

This year we are taking the theme of Jesus healing and adding in the work of doctors and nurses and since choosing the theme of course we now have the COVID-19 crisis! Unfortunately, we have only managed January and February as we had to cancel March as I was stuck on a cruise ship in the Caribbean with no port willing to allow us in!

I could not possibly put on Messy Church without the support of a wonderful team who just get on and do from searching out videos, practising and playing songs, preparing food, cutting out resources, preparing appropriate prayers, preparing food ideas for the children to do and helping the children with activities and of course clearing up afterwards so the church is ready for Sunday!

Ruth Dunn, Leader

Team:

Eddie Scarlin, Alice Dunstall, Gillian Sessions. Pauline Welch, Cathy Miller, Edna Craig, Izaak and Luka Wilson-Green, Ros Diment

Junior Helpers: Bobby Yelf and Rachel Rowlinson

Wateringbury School CE Primary School Report

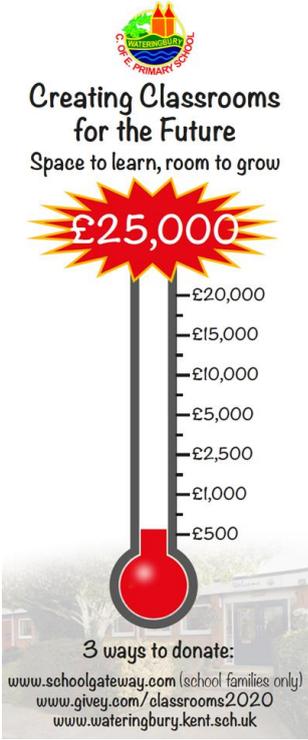
As governors it is our role to set the vision and the strategic direction for Wateringbury CE Primary School. Our School Vision: *To be an excellent Christian primary school at the heart of the community where we inspire, excite and enable all to achieve* – drives our planning and decision-making throughout the year. At the end of each year we have the enormous privilege of helping to present awards to our Year 6 leavers. This is the time when we reflect on the education we are providing at Wateringbury and also the wider experiences that we offer at our school in order to prepare children for their transition to secondary school and for life in modern Britain. We want children to learn the importance of embracing our Christian values so that they leave our school with a strong sense of community and responsibility. Work has already begun on creating a child-centric school vision with a Biblical focus and this project will gather pace over the coming months, culminating in a visual representation of the vision in 2021.

This is one of several key projects we want to achieve over this year and next. We have just launched a capital fundraising campaign – *Space to learn, room to grow* – to raise £25,000 to enable us to expand our Year 5 and Year 6 classrooms. Our current classrooms are 37% below the DfE's recommended classrooms sizes. By extending the classrooms into an adjacent spare room, we can boost the size of the rooms by around 40% which will transform the teaching and learning environment for our oldest pupils. This will be of particular benefit to those with special educational needs. We want to achieve this fundraising target as quickly as possible so we can undertake the work this summer. To do this, we hope to enlist the help and support of our local community.

Linked to this is another project to generate new income streams for the school. As we continue to face many financial challenges, including the upkeep of an ageing building, we have to explore new ways to bring in more money. We've already cut our costs as much as we can and so now, we are looking to attract support from local businesses and donations from the wider community and former pupils/families as well as exploring possible grant opportunities.

In terms of our academic targets and achievements, our SATs (Standard Assessment Tests) results in May 2019 were disappointing. We know how hard the children and teaching staff worked to prepare for them but there were a number of contributing factors which impacted considerably on the outcomes for this specific year group and caused this unusual dip in our school's performance. Historically, our results have been above or in line with national averages. We have a robust School Development Plan in place with the primary goals of raising academic achievement across the school and improving pupil behaviour, attitude to learning and personal development. Diocesan and local authority school improvement advisers are working closely with us to address any issues.

We now have a deputy Headteacher in post – Anneka Osborne – who has settled into our school quickly. Anneka is also a Year 6 class teacher and our English subject lead. In September we also welcomed two new Parent Governors to the governing body – Victoria Saunders and Sarah Day. We have a dedicated team of governors with a diverse skillset who give up many hours of their own free time in support of the school. We await news of a new vicar for our parish who would automatically become a Foundation Governor and we currently have one vacancy for a Foundation Governor



The graphic features a thermometer with a red bulb and a scale from £500 to £20,000. A red starburst at the top indicates the target of £25,000. The text 'Creating Classrooms for the Future' and 'Space to learn, room to grow' is positioned above the thermometer. At the bottom, three donation links are provided: www.schoolgateway.com (school families only), www.givey.com/classrooms2020, and www.wateringbury.kent.sch.uk. The Wateringbury School CE Primary School logo is in the top right corner.

Wateringbury School CE Primary School

Creating Classrooms for the Future
Space to learn, room to grow

£25,000

£20,000
£15,000
£10,000
£5,000
£2,500
£1,000
£500

3 ways to donate:
www.schoolgateway.com (school families only)
www.givey.com/classrooms2020
www.wateringbury.kent.sch.uk

following Sarah Cooper's resignation due to other commitments. Gail Isted and Mark Warren were re-elected Co-chairs in September.

Volunteering has always been an important strength at Wateringbury and we are very grateful to those volunteers who continue to support our school in classroom activities as well as at sports and after school clubs. Volunteers on our parent body FOWPS (Friends of Wateringbury Primary School) have again helped to raise much-needed funds for extra resources and equipment at the school, though the current FOWPS Co-chairs plan to step down at the end of this academic year. We hope that other parents will step forward to carry on their important work.

As reported last year, our most recent SIAMs inspection was carried out on 11th March 2016 (Statutory Inspection of Anglican and Methodist Schools). The inspector rated our Christian Distinctiveness, Collective Worship and Religious Education as Good and Leadership and Management as Outstanding. Overall the school was rated as Good in a positive report. Our most recent Ofsted inspection was in November 2017 when our school was judged 'Good' in every category.

We are very proud of our excellent team of dedicated teachers, teaching assistants and support staff, who continue to work so hard to help all the children at our school, under the leadership of our Headteacher, Chasey Crawford Usher. Our school plays an important part in our local community and our local community plays a vital role in helping to support our school. On behalf of everyone at the school, thank you for your continued interest and support.

*Gail Isted and Mark Warren
Co-chairs of Governing Body*

Cleaning

We began the year with different looking teams but at the present time (August 2020) we have five teams of two. I must pay tribute to Trudy Baily and her husband Pete who gave sterling service but are taking time out up north. We lost Val Pattinson to illness but are pleased she has recovered. Emily Best-Shaw has stepped forward to partner Ros. And most recently I have lost my partner Richard but Mike Witts has kindly agreed to work with me.

Last year seems so far away now since the advent of Coronavirus intruded into our lives and cleaning took on a whole new dimension although not strictly during the year of this report. During 2019 the six teams: Richard and Ruth, Peter and Debbie, Joy and Alison, Pauline and Clara and Trudy and Pete and Ros and Val took a week each and we aimed to cover as many tasks as we could on the tick list. This included the porch, sweeping and washing the hard floors, the toilet, kitchen, hoovering the organ loft, carpets and vestry and dusting the pews. Most tasks were covered every week!! So THANK YOU to our Holy Dusters who work behind the scenes.

The two big cleans are not really for the Holy Dusters but for everyone to pitch in and help but sadly fewer and fewer people have turned out to help so I put in a plea and hopefully prick a conscience or two so that when we are in a position to do another full clean we get a better response. There are plenty of smaller tasks and if you cannot come on the day just make contact to arrange doing something on another day.

The very long brush used to clean the upper beams eventually gave up the ghost and Richard purchased a sturdy metal brush and I must thank the Bowies who between them have wielded the instrument and most recently given the spiders and their webs a run for their money. The bees are also an ongoing problem but I guess we have to consider all God's creatures and agree to share with them!

Ruth Dunn

Bell Ringers

Until March this year we have continued to ring much as we have in recent years that is, with three local ringers on Sundays supplemented by some of the Mereworth ringers quite frequently. They've been very welcome and have endeavoured to assist every other Sunday where possible. We have also helped swell the numbers for their practice nights which also happen to be on Tuesday nights in common with ours. In line with national trends we continue to be short of bellringers. However until the lock-down we've usually managed to have a Tuesday practice every three weeks or so relying on imported ringers from other towers, Fran and Dave from Leigh and Richard from Yalding in particular. Yalding practices are on Wednesday and we've come to rely on each other's mutual support.

The Covid 19 pandemic has of course completely disrupted ringing as it has church services and normal life in general. Sunday mornings have felt sadly lacking without the need to leave the house at 9.30am to ring.

Postscript – Aug 2020

Following a recent meeting and risk assessment it has been determined that three ringers should shortly be able to resume ringing for Sunday services with masks and appropriate mitigation measures. We look forward to that and the hope of the current difficulties being largely behind us this time next year.

Justin Southwell

Fair Trade

A huge thank you to everyone for their continued support for Fairtrade. The stall is open after most Sunday services and at church events when appropriate. The stall continued last year regardless of limited stock due to Traidcraft's revamped, streamlined business, launched in 2019, focusing on the core grocery lines. Certain items are difficult to obtain and so thank you for your patience in this respect.

Sales from the beginning of January 2019 to 22 December 2019 amounted to £1,439.30 enabling the profit of £254.64 to be given to the PCC Treasurer in December. All invoices had been paid and at a stock take on 8 February 2020 we had goods to the value of £254.55.

Due to your generous donations, A Big Brew celebrating Traidcraft's 40 years of trading raised £84.57 for the charity Traidcraft Exchange. This year it is planned again to celebrate Fairtrade Fortnight by taking part in The Big Brew on Sunday 1st March. The Spring Catalogue will be available in February for you to take and browse and if there are any items you wish to see on the stall please contact me.

My heartfelt thanks for the many offers of help with the stall, either to set up, doing cashiers duties, or packing away, which are much appreciated. I would also like to thank Rachel Rowlinson who wrote to

Traidcraft Exchange thanking them for all the work they do to help farmers and producers in other countries and explaining that we have a Fairtrade stall in our church. The Charity responded by thanking you for supporting the stall and their valuable work.

Ros Diment

Coffee, Craft and Chat

Coffee Break during 2019 and up to March 2020 had been going well. We had been meeting fortnightly as usual except in January when we had met every week.

We have continued to support care homes for people suffering from dementia and we have made several blankets and twiddle muffs for them.

We had another successful Harvest Lunch for members and invited guests from the Church and the Chaplain of the Heart of Kent Hospice, together with Revd. Jim and Mrs. Jean Brown. Guests were invited to take home the flowers which decorated the tables.

We supported an African orphanage with baby blankets and baby clothes, which we plan to do again.

As usual, we have supported Maidstone Christian Care with food, sleeping bags, stripy scarves and woolly hats.

We had various visitors who popped in to visit us and see what we get up to including Wil North, Diane Varco with her greetings cards and church members.

We went to Gilly's garden in Farleigh again and are looking forward to going back to Sheena's garden again as soon as we are able. We have also been along to Brookside Garden Centre.

Although we have been unable to meet since Wednesday 11th March, we are still in contact and can't wait to get together again.

*Pauline Welch,
Evangelist*

Anna Chaplaincy

Pauline and Alice have been working with the Heart of Kent Hospice Anna Chaplaincy team throughout the year.

They write:

We have continued to visit two Maidstone Dementia care homes throughout the year, visiting each home once every two weeks. We engage with residents on a one to one basis, offering friendship and spiritual support and have begun giving a monthly worship service at one of the care homes.

We have also visited individuals in the community referred by the Hospice. This is all under the supervision of our Lead Anna Chaplain at the Hospice with whom we have regular team meetings.

During this last year we have both completed a Ministry Course on Anna Chaplaincy led by Julia Burton Jones. This involved shadowing a Care Home Chaplain in 3 Maidstone Care Homes, essays and presentations to our Watlingbury Church PCC on the work of Anna Chaplaincy and on the subject of 'Worship for those with Dementia and their families.'

Weekly Newsletter

The aim of the newsletter is to help strengthen our church community by keeping everyone informed of latest services and events. In lockdown we widened our scope by taking 'virtual' garden safaris and 'virtual' holidays. We thank everyone who shared their photos with us for these features. The newsletter is now emailed to 112 recipients each week. This is an increase of 29 from last year. Since the March 2020 lockdown when the church was closed we actively encouraged those who usually pick-up a paper copy of the newsletter each week in church to register for on-line copies. We print and post 4 copies to those who do not have email access to keep them in touch with the church family. Since lockdown the newsletter team have met virtually with our churchwarden Liz, PCC member Bob (who masterminds our online services) and Licensed Lay reader Barry on a Monday evening to discuss the content of the following Sunday's newsletter. We continue to issue the newsletter electronically in line with the current CofE and government guidelines about paper documents in church.

Newsletter Team: Alastair & Christine Byron, and Eddie Scarlin

Online Provision

Since April 1st the Church has provided a recorded 15-20 minute online video with music, welcome message, readings, sermons and intercessions from a team of volunteers including current and recent lay ministers, local retired clergy and many others. The online services are hosted on YouTube, which provides information about usage. Between 1st April and 1st September there were 1973 views of our services in total. A 'view' is not a single individual as more than one person may watch and listen. A modest estimate would be that 1.25 people x the number of recorded views represents a closer figure in terms of listeners. At the peak of the COVID lockdown the numbers of listens were very high with 188 (x1.25) views recorded for the 3rd Sunday of Easter. The average Sunday morning 'views' for the whole period is 85.6, with more recent numbers being around 40 over the summer months. Unsolicited positive feedback has been received from both members of the congregation and also from members of the wider local community. It is clear that this service was extensively used by a large number of people beyond the Sunday morning attending Church family, especially during the first three months of Lockdown.

The PCC surveyed the receivers of the Newsletter who indicated strong levels of usage of the online provision. There remains an interest in online provision among members of the congregation, some of whom continue to self isolate. The PCC has resolved to maintain an online provision for the time being and is seriously considering this becoming a permanent part of the Church offer. During this time we have been supported by Rev Nicky Harvey who provided live Facebook services which have also proved popular, and there has also been a lively take up of the SJB Lockdown Survival WhatsApp Group which has 36 members.

Bob Bowie

From the Churchwardens on behalf of the PCC:

We owe a very great debt of gratitude to everyone who has contributed to the online provision, but most especially to Bob Bowie for his endless enthusiasm, wide knowledge of technology and willingness to put in so very many hours to make these online services available.

The Church of St John the Baptist
Wateringbury

Annual Report

and

Financial Statements

of the

Parochial Church Council

For the year ending 31st December 2019

Bank

Nat West PLC
Swan Street
West Malling
Kent

Honorary Treasurer

Richard John Dunn
Wateringbury
Kent

Independent Examiner

Suzanne Rowlinson BFP FCA
Wateringbury
Kent

St John the Baptist Wateringbury Parochial Church Council

TREASURER'S REPORT FOR THE FISCAL YEAR 2019 (INCLUDING 2020 BUDGETS)

All reports have been produced using Excel spreadsheets.

The Budgets for 2019 were formulated for the Standing Committee and then presented to the PCC on 12th March 2019 and were approved for presentation to the ACPM. In addition to submission of a budget it is a requirement for us as a PCC to submit a 'Reserves Policy' for 2020, a copy of which is included in the Annual Report.

Income exceeded expenditure in 2019 by **£ 19,877.62**

You will see from the accounts that our **total income in 2019, was £ 56,936.25** compared to £48,822.09 in 2018.

The PCC's overall expenses including capital expenditure in 2019 was **£ 37,058.63** of which **£ 31,258.87** related to revenue expenditure. This compares to revenue expenditure of £37,483.62 and capital expenditure of £84,343.33 in 2018.

Our Parish Pledged Offer to the Diocese for 2019 was **£, 15,787.76** which includes Wateringbury's stipend contribution for 2019. This was lower than budget due to the start of the interregnum. An excess of funds in the Joint Benefice Account meant that Wateringbury PCC did not have to make a contribution in 2019 to the old benefice, receiving instead a rebate of £ 4,510. Our contribution towards the new benefice of Mereworth, West Peckham and Wateringbury was £ 159.28. Gift Aid and Covenanted Donations in 2019, including income from regular standing orders **of £ 20,928** amounted to **£ 23,406.36**, compared to a total of £ 23,988.75 in 2018.

Our total collection income was **£ 2,814.63**, compared with £ 2,475.96 in 2018. We are still allowed to recover tax on this collection income.

Only one wedding took place in the church during 2019. No weddings took place in 2018.

The income from funeral fees in 2019, less expenses, was **£ 2,162.20**, compared to a total of £ 1,746 in 2018.

During 2019 the PCC held £9,000 in 'unrestricted designated funds' towards the cost of a cabin as premises for a Church Meeting Room and Sundays Cool. The final payment on the Church Spire Project was made in 2019.

At the end of the 2019 fiscal year the PCC reserves have increased by £ 2,240.48 in the RDBF Church Repair Fund to **£ 14,589.64** with **£ 2,302.70** in the RDBF General Deposit Account and **£ 498.21** in the RDBF Loan Account. The PCC's Business Reserve Account had a balance of **£ 50,214.95** at the end of 2019.

It can be seen from the Statement of Assets and Liabilities that the PCC held total assets as at the 31st December 2019 of **£ 78,529.28**, an increase of **£ 22,077.58**, partly due to the interregnum and expenditure planned but not spent in 2019.

In the Budgets for 2020 our income is projected to be some **£ 34,420** and it is anticipated that the PCC general expenditure is likely to be some **£ 51,913**, £10,000 of which has been designated specifically for the installation of 2 plasma/LED screens, and WiFi. The budget also includes provision for any tree work during the year, installation of a metal railing along the path up to the church and a further £ 2,200 to the RDBF Church Repair Fund as part of our reserves policy.

The PCC wishes to thank you all for your generous Covenants during 2019. In addition, they would also like to thank those of you who have organised fund raising events or activities, however small, during the year, including the Christmas Concert Across the A20, the Plant Sale and Christmas Bazaar. It is hoped that all of these efforts will continue into 2020 with more people coming forward with both event ideas and activities. They all add up.

The members of the PCC are pleased that the 'Friends of Wateringbury Church' continue to raise funds to support future capital expenditure required to improve the fabric of the Church.

My thanks also go to Gordon Self for his hard work during the year as Gift Aid secretary and in submitting our annual tax refund claim. Thanks also to Suzanne Rowlinson for her work over many years as the ETW Benefice Treasurer and to her agreement to become the PCC's new Independent Examiner.

Thanks also to Church Wardens Peter Bond and Liz Gummer and all the members of the PCC for their help and support during 2019.

In conclusion I would like to draw your attention to the Budgets for 2020 and the Reserves Policy included with this Report and would request your formal approval to the Fiscal Report as presented.

Richard Dunn (Honorary Treasurer)

**Wateringbury Parochial Church
Council**

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2019

	Unrestricted Fund	Unrestricted Designated Fund	Restricted Designated Fund	Total
	2019	2019	2019	2019
	£	£	£	£
RECEIPTS				
Voluntary Receipts:				
2 From Collections	2,814.63			2,814.63
1 From Covenants, Bequests and Gift Aid	23,406.36			23,406.36
3 All other giving/voluntary receipts	0.00			0.00
4 Tax Recovered - Gift Aid	7,219.38			7,219.38
Other Receipts:				
14 VAT Recovered	0.00		509.18	509.18
6 Funeral Fees	2,247.20			2,247.20
6 Wedding Fees	790.00			790.00
6 Fees Other	0.00		0.00	0.00
5 Fair Trade Received	254.65			254.65
3 Donations Specific	643.70			643.70
6 Donations Received	25.00			25.00
5 Fund Raising - General	237.01			237.01
5 Plant Sale	0.00		539.60	539.60
5 Cream Teas	0.00		410.60	410.60
5 Lent Lunches	0.00		184.76	184.76
5 12th Night Quiz	0.00		191.00	191.00
5 Silent Auction	0.00			0.00
5 Sunday Coffee	300.00			300.00
5 Christmas Bazaar	0.00		1,523.19	1,523.19
6 Toddlers Praise	0.00			0.00
5 Cello Concert	0.00		0.00	0.00
5 Ride + Stride	0.00			0.00
5 Canterbury Choristers	0.00		0.00	0.00
5 Church Fair with Bells	0.00			0.00
5 Sing along across the A20 Concert	0.00		1,072.50	1,072.50
3 Refund from ETW Benefice	4,510.00			4,510.00
6 Wateringbury Players	0.00		400.00	400.00
5 Book Sales	0.00		141.77	141.77
5 Angels & Cribs	0.00			0.00
5 Carpet of Poppies	0.00			0.00
5 Sale of Jams	0.00			0.00
3 Spire Shingles Appeal	0.00		8,475.00	8,475.00
3 Remembrance Book Fees	0.00		797.75	797.75
6 Sequestration	106.00			106.00
15 RDBF Church Repair Fund - Interest	40.52			40.52
15 RDBF Loan Account - Interest	1.99			1.99

15	RDBF General Deposit - Interest	9.19		9.19
15	Business Reserve - Interest	85.27		85.27
		<u>42,690.90</u>	<u>0.00</u>	<u>14,245.35</u>
				<u>56,936.25</u>
	PAYMENTS			
8	Donations Paid	1,794.55		1,794.55
8	Rostrum	140.00		140.00
7	Fund Raising & Publicity	21.00		21.00
7	Flower Festival	0.00		0.00
7	Christmas Bazaar	0.00		0.00
13	Wedding Expenses	335.00		335.00
13	Funeral Expenses	85.00		85.00
11	PCC Expenses	79.15		79.15
11	Church Running Costs	1,781.30		1,781.30
10	ETW Joint Benefice Expenses	159.28		159.28
11	Ecclesiastical Insurance	4,125.82		4,125.82
13	Training	0.00		0.00
9	Parish Share/Pledged Offer	15,787.76		15,787.76
11	Church Repair & Maintenance	477.24		477.24
12	RDBF Church Repair Fund	2,199.96		2,199.96
13	Sunday School Expenses	104.00		104.00
13	Messy Church	226.80		226.80
13	Youth Group	244.31		244.31
13	Salaries	819.00		819.00
11	Electricity	2,882.06		2,882.06
11	Water & Drainage Rates	195.11		195.11
13	Printing	120.94		120.94
8	WPS Yr 6 Bibles	167.86		167.86
8	Friends of Kent Churches	10.00		10.00
8	Friends of Rochester Cathedral	20.00		20.00
11	KCA Bell Ringing	1.00		1.00
11	Royal School of Church Music	105.00		105.00
11	Church Music Licence & Copyright	153.28		153.28
11	Malling Deanery	10.00		10.00
11	Architects Fee - Spire Project	0.00	116.26	116.26
11	Spire Shingles Project	0.00	2,004.54	2,004.54
11	Church Quinquennial Works	0.00	1,479.00	1,479.00
13	Remembrance Book	0.00	749.91	749.91
13	Sequestration	663.50		663.50
11	Petty Cash Top Up	0.00		0.00
		<u>32,708.92</u>	<u>0.00</u>	<u>4,349.71</u>
				<u>37,058.63</u>
16	FUNDS			
	At 31 December 2018	38,915.50	9,000.00	8,536.20
	Incoming Receipts	42,690.90	0.00	14,245.35
	Outgoing Payments	32,708.92	0.00	4,349.71
	RDBF Church repair fund	2,199.96	0.00	0.00
	At 31 December 2019	<u>51,097.44</u>	<u>9,000.00</u>	<u>18,431.84</u>
				<u>78,529.28</u>

**Wateringbury Parochial Church
Council**

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2019

	Note	2018	Unrestricted Funds 2019	Unrestricted Designated Funds 2019	Restricted Designated Funds 2019	Total 2019
RECEIPTS						
Planned Giving	1	26,157.17	23,406.36	0.00	0.00	23,406.36
Collections at Services	2	2,475.96	2,814.63	0.00	0.00	2,814.63
All other giving/voluntary receipts	3	63,218.05	5,153.70	0.00	9,272.75	14,426.45
Gift Aid Recovered	4	7,124.21	7,219.38	0.00	0.00	7,219.38
VAT Recovered	14	14,047.76	0.00	0.00	509.18	509.18
Activities for Generating Funds	5	6,398.05	791.66	0.00	4,063.42	4,855.08
Church Activities	6	3,108.63	3,168.20	0.00	400.00	3,568.20
Fees Other		0.00	0.00	0.00	0.00	0.00
		122,529.83	42,553.93	0.00	14,245.35	56,799.28
Interest from Accounts	15	67.77	136.97	0.00	0.00	136.97
TOTAL INCOMING RESOURCES	16	122,597.60	42,690.90	0.00	14,245.35	56,936.25
PAYMENTS						
Cost of generating funds	7	473.30	21.00	0.00	0.00	21.00
Donations	8	1,272.56	2,132.41	0.00	0.00	2,132.41
Parish Share	9	19,099.58	15,787.76	0.00	0.00	15,787.76
Joint Benefice Expenses	10	2,740.00	159.28	0.00	0.00	159.28
Church Running Expenses	11	94,198.29	9,809.96	0.00	3,599.80	13,409.76
Transfer between funds	12	2,053.30	2,199.96	0.00	0.00	2,199.96
Church Activities	13	1,989.92	2,598.55	0.00	749.91	3,348.46
TOTAL RESOURCES EXPENDED	16	121,826.95	32,708.92	0.00	4,349.71	37,058.63
NET INCOMING RESOURCES		770.65	9,981.98	0.00	9,895.64	19,877.62
RDBF Church repair fund transfer			2,199.96	0.00	0.00	2,199.96
Total Fund Brought Forward at 01.01.19		49,227.69	38,915.50	9,000.00	8,536.20	56,451.70
TOTAL FUNDS CARRIED FORWARD AT 31.12.19	16	49,998.34	51,097.44	9,000.00	18,431.84	78,529.28

**Wateringbury Parochial Church
Council**

BALANCE SHEET

AT 31 DECEMBER 2019

	2018	Unrestricted Funds 2019	Unrestricted Designated Funds 2019	Restricted Designated Funds 2019	Total 2019
<u>Current Assets</u>					
Prepayments	£0.00	£0.00	£0.00	£0.00	£0.00
Petty Cash	£96.00	£96.00	£0.00	£0.00	£96.00
Bank Current Account	£16,087.13	£10,827.78	£0.00	£0.00	£10,827.78
Bank Reserve Account	£25,129.68	£22,783.11	£9,000.00	£18,431.84	£50,214.95
RDBF Loan Account	£496.22	£498.21	£0.00	£0.00	£498.21
RDBF Church Repair Account	£12,349.16	£14,589.64	£0.00	£0.00	£14,589.64
RDBF General Deposit	£2,293.51	£2,302.70	£0.00	£0.00	£2,302.70
<u>Total Current Assets</u>	£56,451.70	£51,097.44	£9,000.00	£18,431.84	£78,529.28
<u>Current Liabilities</u>					
	£0.00	£0.00	£0.00	£0.00	£0.00
<u>Current Assets less Current Liabilities:</u>	£56,451.70	£51,097.44	£9,000.00	£18,431.84	£78,529.28
<u>Represented by :</u>					
<u>Capital & Reserves</u>					
General Fund Brought Forward	£53,627.75	£38,915.50	£9,000.00	£8,536.20	£56,451.70
Surplus Brought Forward	£0.00	£0.00	£0.00	£0.00	£0.00
Income Expenditure Account	£770.65	£9,981.98	£0.00	£9,895.64	£19,877.62
Transfer to RDBF Church Repair Fund	£2,053.30	£2,199.96	£0.00	£0.00	£2,199.96
TOTAL RESERVES	£56,451.70	£51,097.44	£9,000.00	£18,431.84	£78,529.28

WATERINGBURY PAROCHIAL CHURCH COUNCIL
INCOME & EXPENDITURE ACCOUNT - Year to 31st DECEMBER
2019

	INCOME 2018	INCOME 2019
Sequestration		£106.00
Mike Pursey Memorial Fund	£2,168.42	£0.00
Collections	£2,475.96	£2,814.63
Covenants/Gift Aid	£23,988.75	£23,406.36
Tax Recovered	£7,124.21	£7,219.38
VAT Recovered	£14,047.76	£509.18
Funeral Fees	£2,186.00	£2,247.20
Wedding Fees	£0.00	£790.00
Friends of Wateringbury Church	£25,000.00	£0.00
Donations Received - Specific	£250.00	£643.70
Donations Received - General	£396.59	£25.00
Church Repair Fund - Interest	£33.82	£40.42
RDBF Loan Account - Interest	£1.98	£1.99
RDBF General Deposit -Interest	£9.15	£9.19
Fund Raising - General	£14.90	£189.01
Plant Sale	£882.15	£539.60
Lent Lunches	£253.02	£184.76
Refund from EMWT Benefice	£0.00	£4,510.00
12th Night Quiz	£179.00	£191.00
Christmas Bazaar	£1,251.63	£1,523.19
Toddlers Praise	£76.04	
Cello Concert	£95.00	
Silent Auction	£218.00	
Cream Teas	£397.53	£410.60
Sing along across the A20 Concert	£1,153.20	£1,072.50
Church Fair with Bells	£439.59	£0.00
Canterbury Choristers	£1,441.00	£0.00
Sale of Church Book	£174.76	£48.00
Book Sales	£215.01	£141.77
Angels & Cribs	£173.00	£0.00
Ride & Stride	£137.00	£0.00
Fair Trade	£291.56	£254.65
Sunday Coffee	£550.00	£300.00
Wateringbury Players	£200.00	£400.00
Spire Shingles Appeal	£7,227.75	£8,475.00
Kent Churches	£7,500.00	£0.00
Rochester Bridge Trust	£15,000.00	£0.00
Church Care/Wolfson Foundation	£5,000.00	£0.00
Carpet of Poppies	£981.25	
Sale of Jams	£239.65	£0.00
Collection - Mark English Funeral	£801.10	£0.00
Remembrance Book Fees		£797.75
Business Reserve Account Interest	£22.82	£85.27

Total Income	£122,597.60	£56,936.25
	EXPENDITURE 2018	EXPENDITURE 2019
Grants and Donations Paid	£875.06	£1,794.55
Rostrum	£137.50	£140.00
Fund Raising & Publicity	£433.30	£21.00
Ecclesiastical Insurance	£4,008.46	£4,125.82
Wedding Expenses	£0.00	£335.00
Funeral Expenses	£440.00	£85.00
P.C.C. Expenses - General	£230.81	£79.15
Church Running Costs	£1,763.33	£1,781.30
(ETW) Joint Benefice Expenses	£2,740.00	£159.28
Training	£0.00	£0.00
Parish Pledged Offer	£19,099.58	£15,787.76
Church Repair and Maintenance	£1,061.97	£477.24
Salaries	£780.00	£819.00
Electricity	£2,361.93	£2,882.06
Printing	£226.80	£120.94
Water & Drainage Rates	£163.10	£195.11
Flower Festival	£40.00	£0.00
Youth Group	£350.00	£244.31
Sequestration Account	£0.00	£663.50
Year 6 Bibles	£230.00	£167.86
Church Music Licence & Copyright	£151.36	£153.28
Christmas Bazaar	£0.00	£0.00
Sunday School Expenses	£102.00	£104.00
Messy Church	£91.12	£226.80
Friends of Kent Churches	£10.00	£10.00
Royal School of Church Music	£103.00	£105.00
Friends of Rochester Cathedral	£20.00	£20.00
KCA Bell Ringing	£1.00	£1.00
Book of Remembrance	£0.00	£749.91
Malling Deanery	£10.00	£10.00
Petty Cash Top Up	£0.00	£0.00
Architects Fee - Spire Project	£4,534.27	£116.26
Capital Expenditure - Spire Shingles Project	£79,809.06	£2,004.54
Church Quinquennial Works		£1,479.00
Total Expenditure	£119,773.65	£34,858.67
Transfer to RDBF Church Repair Fund	£2,053.30	£2,199.96
SURPLUS/ (-DEFICIT)	£770.65	£19,877.62

The Church of St John the Baptist **Wateringbury**

Financial Statements for 2019

Budgets for 2020

And

Reserves Policy for 2020

of the

Parochial Church Council

BUDGET PLAN 2020

	Budget 2019		Budget 2020
Bequests and Legacies	£0.00	I	£0.00
Collections	£2,000.00	I	£2,000.00
Covenants & Gift Aid	£22,000.00	I	£22,000.00
Donations Unspecified	£0.00	I	£0.00
Fees Received (others)	£0.00	I	£0.00
Friends of Wateringbury Church	£0.00	I	£0.00
Fund Raising General	£5,000.00	I	£3,500.00
Funeral Fees	£0.00	I	£0.00
Interest received on PCC Acc's	£20.00	I	£20.00
Donation Specific	£200.00	I	£150.00
Tax Recovered from Gift Aid	£6,250.00	I	£6,750.00
Fair Trade	£0.00	I	£0.00
Wedding Fees	£0.00	I	£0.00
Remembrance Book	£0.00	I	£0.00
Sequestration		I	£0.00
		I	
		I	
		I	
VAT Recovered	£750.00	I	£0.00
	<u>£36,220.00</u>		<u>£34,420.00</u>
Church Repairs & Maintenance	£1,500.00	E	£1,500.00
Indicative Offer (£19,100 in 2019)	£16,867.00	E	£15,984.00
Benefice Expenses	£1,000.00	E	£4,200.00
Cluster Expenses	£0.00	E	£1,800.00
Electricity	£2,750.00	E	£3,400.00
Fund Raising & Publicity Costs	£250.00	E	£250.00
Grants & Donations Paid	£1,401.10	E	£1,400.00
Insurance Premiums etc	£4,400.00	E	£4,400.00
Office & General Stationary	£20.00	E	£20.00
PCC General Expenses	£600.00	E	£400.00
Church Running Costs	£2,000.00	E	£1,500.00
Postage & Carriage	£10.00	E	£10.00
Printing & Publications	£200.00	E	£200.00
Sundays Cool	£200.00	E	£200.00
Messy Church	£200.00	E	£300.00
Salaries	£819.00	E	£859.95
WPS Y6 Bibles	£250.00	E	£250.00
Training	£100.00	E	£100.00
Youth Group/Holiday Club	£250.00	E	£150.00
Water & Drainage	£250.00	E	£250.00
Funeral Expenses	£0.00	E	£0.00

Wedding Expenses	£0.00	E	£0.00
Mike Pursey Memorial Fund	£2,168.42	E	£689.42
WiFi & Audio Visual Improvements	£4,000.00	E	£10,000.00
Railings along path to church		E	£3,500.00
Sequestration		E	£550.00
	<u>£39,235.52</u>	E	<u>£51,913.37</u>
		E	
BUDGET SURPLUS/DEFICIT	<u>-£3,015.52</u>	E	<u>-£17,493.37</u>
		E	
Church Quinquennial Works	£0.00	E	£0.00
Tree Works	£200.00	E	£200.00
Church Spire	£1,670.45	E	£0.00
Architects Fee	£96.89	E	£0.00
Church Meeting Room		E	£20,000.00
RDBF Church Repair Fund	£2,200.00	E	£2,200.00
	<u>£4,167.34</u>		<u>£22,400.00</u>
Expenses	£43,402.86		£74,313.37
Income	£36,220.00		£34,420.00
Surplus/Deficit	<u>-£7,182.86</u>		<u>-£39,893.37</u>
Current Account end 2019			£10,827.78
Reserve Account end 2019			£50,214.95

St John the Baptist Wateringbury Parochial Church Council

RESERVES POLICY 2020

In conjunction with our proposed budgets for 2020 the PCC has agreed a 'Reserves Policy' to ensure that our 'Church' and related services to the Parish can be maintained at an acceptable level during the coming year.

At present the Parish's financial reserves, excluding designated and restricted funds are approximately **£ 51,097** . Unrestricted designated funds total **£9,000**, restricted designated funds, **£ 18,432**. These designated funds are for installation of WiFi and Plasma Screens in the church, a metal handrail along the path up to the church and towards the provision of a church meeting room. The PCC will require some **£ 37,700** in 2020 to cover the running of the church, including the Benefice expenses, the Indicative Offer to the Diocese, salaries and general PCC expenses and church running costs.

The majority of our income is derived from collections, Gift Aid Donations and fund raising activities, which in the past, together with use of our Reserves, have been able to meet the growing deficit between income and expenditure.

The PCC have budgeted that our income from regular Covenants and collections in 2020 should be in the region of **£ 24,000**. Additional income from fund raising activities, recovery of tax, fees and donations is estimated to be in the region of **£ 10,400** .

The total projected income should allow the PCC to cover the general running costs for the Parish and our share of Benefice costs without having to eat too much into our reserves in 2020, apart from designated funding for planned capital expenditure.

Wateringbury PCC are committed to continue regular fiscal reviews throughout 2020 to ensure that expenditure is maintained within the budget parameters and, if necessary, review and amend the budgets.

Richard Dunn (Honorary Treasurer)

Independent Examiners Report to the PCC of St John the Baptist Church Wateringbury

This report on the Wateringbury Parochial Church Council Accounts for the year ending 31st December 2019 which are set out on pages 4 to 9, is in respect of an examination carried out under Charities Act 2011

Respective responsibilities of the PCC and the Examiner

As members of the PCC you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 and it is my responsibility to issue this report on those accounts in accordance with the terms of this Act.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under Terms and Regulations as set out in the Charities Act 2011

The examination includes a review of the accounting records kept by the PCC and the comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiners statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with The Charities Act 2011
 - to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Suzanne Rowlinson BFP FCA
Tonbridge Road
Wateringbury
Maidstone

Dated: